



Reno Police Department
“Your Police, Our Community”

Dear SAVE Candidate:

Thank you for your interest in our Senior Auxiliary Volunteer Effort (SAVE). The SAVE Program is an important part of our effort to provide excellent service to the Reno Community. Volunteers now perform many tasks previously assigned only to paid police personnel. Some of these tasks include enforcing handicapped parking violations, posting notices on abandoned vehicles, documenting graffiti locations, assisting officers at scenes of vehicle accidents and providing visible patrol in school and park areas. This collaboration allows paid personnel to concentrate on proactive enforcement and other crime prevention matters.

SAVE members are provided with a uniform, badge and other necessary equipment to perform a variety of tasks upon successful completion of a training period. You may work under the direction of Police Officers and experienced SAVE members depending on your assignment at the time. Your personal safety is paramount and as such, you will always be paired up with a partner and instructed to avoid confrontational situations.

You will be expected to work four 4-hour shifts and attend one 2-hour training session per month. You may always select your own work schedule, including shift hours and days. Patrol shift hours are 7:00 am to 11:00 am and 12:00 pm to 4:00 pm, Monday - Friday. Your extended travel plans, personal and health needs will, of course, take priority over SAVE assignments.

You can expect interesting new challenges in your role as a SAVE member and become a valuable asset to our organization. Additionally, you will have the opportunity to meet new friends who may have similar interests as yours. You will also provide an important service to your community as well.

Please complete and return the attached application forms. You can use Email, US Mail, or drop them off at the Reno Police Station’s front desk at 455 E. Second St. You will be contacted at a later date once all the submitted documents have been reviewed. Interviews are held at the Reno Police Station, 455 E. Second St.

If you have any questions regarding your application process, feel free to contact our SAVE office at the phone number shown below. And, for more information about SAVE, please visit our website at RenoPD.com/SAVE

Respectfully,

Chairman
Senior Auxiliary Volunteer Effort
Reno Police Department



Reno Police Department
Senior Auxiliary Volunteer Effort
Personal History Statement Instructions
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Instructions to the Applicant:

The information you provide in the Personal History Statement will be used to assist in determining your suitability for membership in the SAVE Program. Your statement will be reviewed by SAVE Executive Board Members and a records check will be completed by the Reno Police Department.

The contents of this packet will be considered **confidential** and will be used only for background investigative purposes.

There is one exception to the confidentiality of your background investigation. Should it be discovered that you are currently involved in criminal activity, or have committed an undiscovered felony, the law enforcement agency having jurisdiction WILL BE NOTIFIED.

Any negative factor in your background will be evaluated in terms of the circumstances surrounding its occurrence, and consideration will be given regarding its relevance to this position.

All statements are subject to verification and your signature is required on pages 1, 3 and 4 of this application.

Upon completing this application packet, you can return it to us via US Mail (We've enclosed a self-addressed envelope), via Email, or drop it off at the Reno Police Station's front desk at 455 E. Second St.

Additional questions may be referred to the SAVE office at (775) 348-6925. Please leave a message and a SAVE member will return your call.

I have read and completely understand the above information and agree to this process.

Applicant Signature

Date

Printed Name



Reno Police Department
Senior Auxiliary Volunteer Effort
Medical Statement

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Dear Applicant,

The basic physical responsibilities of being a SAVE Officer involve driving a motor vehicle, being a passenger in a motor vehicle, using a police radio, and completing various forms and reports. Plus, you must have a valid and current Nevada Driver's License.

SAVE members are expected to be physically capable of performing the following functions: Read and Write, Drive, Sit, Walk, Hear, Speak, and Lift.

Please answer the questions listed below. Also, please note that having any "Y" answers on this form will **not** automatically disqualify you from being accepted into the SAVE program.

- 1) Do you have any physical balance problems? Y N
- 2) Do you have any limited range of motion? Y N
- 3) Are you unable to grasp and hold objects? Y N
- 4) Are you unable to lift and carry objects weighing less than 10 pounds? Y N
- 5) Do you have less than a full range of vision, that can't be corrected with glasses or contacts? Y N
- 6) Are you restricted from night time driving? Y N
- 7) Do you have less than a full range of hearing, that can't be corrected with hearing aids? Y N
- 8) Do you have a physical condition, which in your judgment, would affect your ability to sit in a vehicle for extended time periods or to frequently enter/exit the vehicle? Y N
- 9) Have you recently demonstrated any limited or diminished abstract thinking? Y N

I believe that I am physically capable and have the cognitive skills to participate in the SAVE Program with the following exceptions:

Applicant's Signature

Date